

NIT FOR TENDER NO. CGI 5976L21
OIL INDIA LIMITED
(A Government of India Enterprise)
Pipeline Headquarters
P. O. –Udayan Vihar, Guwahati-781171, Assam, India
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E-Tender

OIL INDIA LIMITED invites Competitive Domestic Bid through its e-procurement portal “<https://etender.srm.oilindia.in/irj/portal>” for the following Services:

Tender No	Tender Fee(Rs.)	Bid Closing Date & Time	Service Description
<u>CGI5976L21</u>	NIL	18.02.2021 At 11.00 A.M.	PROVIDING THE SERVICES OF GRASS CUTTING AND UPKEEPMENT AT INDUSTRIAL AREA AND STAFF GUEST HOUSE ETC AND JUNGLE CUTTING IN PUMP STATION ROW AT PS2, MORAN FOR A PERIOD OF TWO YEARS, EXTENDABLE FOR ANOTHER ONE YEAR.

The details of IFB and procedures for applying & participation can be viewed using “Guest Login” provided in the e-procurement portal and also in OIL’s web site www.oil-india.com. The link to OIL’s E-Procurement portal has also been provided through OIL’s website

All corrigenda, addenda, amendments, time extension, etc. to the tender will be hosted on above Website and e-portal only and no separate notification shall be issued in the press. Bidders should regularly visit above website and e-portal to keep themselves updated.

FOLLOWNG ARE THE BIDDERS ARE ELIGIBLE FOR PARTICIPATING THE ABOVE LIMITED TENDER

SL. NO.	NAME OF BIDDERS
1	M/s. PULIN GOGOI VENDOR CODE-401829
2	M/s. A KALITA, V.C-205409
3	M/s. MANJU MAHANTA, VENDOR CODE-403530

BID REJECTION CRITERIA(BRC) / BID EVALUATION CRITERIA (BEC)

1. BID REJECTION CRITERIA (BRC):

The bid shall conform to the specifications and terms and conditions given in the Bidding Documents. Bids will be rejected in case material and services offered do not conform to the required parameters stipulated in the technical specifications. Notwithstanding the general conformity of the bid to the stipulated specifications, the following requirements will have to be particularly met by the Bidders without which the same will be considered as non-responsive and rejected. All the documents related to BRC shall be submitted along with the Techno-Commercial Bid.

1.1. FINANCIAL REQUIREMENTS FOR BIDDERS

a) **Annual financial turnover as per Audited Annual Reports in any of preceding three financial years scheduled bid opening date should be at least Rs 1,69,800.00**

b) For consortium

i). At least one member of the consortium to meet the above criteria of 50% turnover.

ii). The other members of consortium should meet minimum 25% turnover requirement.

c) Period for consideration In any of preceding 3 financial years

d) **Net worth: Positive for the preceding financial / accounting year.**

e) For proof of Annual Turnover & Net worth any one of the following document must be submitted along with the bid:-

i)A certificate issued by a practicing Chartered/Cost Accountant (with Membership Number and Firm Registration Number), certifying the Annual turnover & Net worth

OR

ii)Audited Balance Sheet along with Profit & Loss account.

f) In case the bidder is a Central Govt. Organization/PSU/State Govt. Organization/Semi-State Govt. Organization or any other Central/State Govt. Undertaking, where the auditor is appointed only after the approval of Comptroller and Auditor General of India and the Central Government, their certificates may be accepted even though FRN (Firm Registration Number) is not available. However, bidder will have to provide documentary evidence for the same.

1.2. TECHNICAL REQUIREMENTS FOR BIDDERS

1.2.1. Experience: Bidder must have relevant experience in carrying out similar nature of jobs with contract works in previous 7 (seven) years to be reckoned from the original bid closing date, complying with the following:

1.2.1.1 One similar work of annualized value should be at least Rs. 2,83,000.00

1.2.1.2. "Similar nature of job" means the bidder shall have the experience of the bidder shall have the experience of "Providing services of Grass cutting/ sanitation in Central Govt. Organization/ PSU/ State Govt. Organization/ Semi-State Govt. Organization or any other Central/ State Govt. Undertaking in India" during last 7 (seven) years ending bid closing date.

1.2.1.3. The Bidder must be oil civil registered vender and registered under PS2,Moran only as company guideline.

1.2.1.4 For proof of requisite experience and relevant technical requirements, any one of the following documents/photocopies must be submitted along with the bid:

1.2.1.5.1. In case of OIL contractors, copy of 'Certificate of Completion(COC)'/ 'Certificate of Payments (COP)'/ 'Service Entry Sheet' of jobs successfully completed, during last 7(seven) years ending bid closing date, showing gross value of job done. It may be clearly noted that simply mentioning of OIL CCO Number will not be accepted.

1.2.1.5.2. Relevant certificate issued by any other Public Sector Undertaking/Govt. Department in last seven (07) years ending bid closing date showing:

- a) Gross value of job done; and
- b) Nature of job done; and
- c) Time period covering the financial year(s) as per NIT; and
- d) Clearly mentioning job completion date.

1.2.1.4.3. In case of tenders for Annual rate contracts / Maintenance and Service contracts, if the prospective bidder is executing rate / maintenance /service contract which is still running and the contract value/ quantity executed prior to due date of bid submission is equal to or more than the minimum prescribed value in the BEC such experience will also be taken in to consideration provided that the bidder has submitted satisfactory work / supply / service execution certificate issued by end user.

1.2.2. Other Technical criteria for bidder to qualify:

1.3. All the supporting documents in compliance to BRC requirements above shall be scanned and uploaded along with the technical bid. Non-submission of the documents will result in rejection of bids.

1.4. Any bid not complying BRC requirements shall be summarily rejected.

1.5. Bidders must have PF Account in their name issued by Regional Provident Fund Commissioner and ESI registration. Documentary evidence of the same is to be submitted.

1.6. Deviation to the following provision of the tender document liable for rejection of Bid:

- i. Firm price
- ii. EMD / Bid Bond
- iii. Scope of work
- iv. Specifications
- v. Price Schedule
- vi. Delivery / Completion Schedule
- vii. Period of Validity of Bid
- viii. Liquidated Damages
- ix. Performance Bank Guarantee / Security deposit
- x. Guarantee of material / work
- xi. Arbitration / Resolution of Dispute
- xii. Force Majeure
- xiii. Applicable Laws
- xiv. Integrity Pact, if applicable
- xv. Any other condition specifically mentioned in the tender documents elsewhere that non-compliance of the clause lead to rejection of the bid.

1.8. The bidder must furnish the following:

1. Tax Exemption Certificate, if any, if applicable

2. Sales Tax registration No., if applicable
 3. PAN no. (Photocopy of the PAN card required)
 4. Service Tax/ GST registration No., if applicable:
 5. VAT registration no., if applicable
 6. Bank account no. with name of bank, type of account, Bank address & IFSC code.
 7. P.F. Code, if applicable
2. BID EVALUATION CRITERIA (BEC):

2.1. The bids conforming to the technical specifications, terms and conditions stipulated in the bid documents and considered to be responsive after subjecting to the Bid Rejection Criteria will be considered for further evaluation as per the Bid Evaluation Criteria.

2.2. To ascertain the inter-se-ranking, the comparison of the responsive bids will be made on the basis of commission rates (% , percentage) quoted by the bidders.

2.3. In case more than one bidder emerges as lowest bidder due to equal rate quoted by the bidder, then the lowest bidder will be decided by draw of lots. Company's decision in this regard is final and binding to all bidders.

2.4. Any discount/rebates offered shall not be considered for evaluation of bids. However, if the lowest bidder happens to be the final acceptable bidder for award of contract and if they have offered any discount/rebate the contract shall be awarded after taking into consideration such discount/rebate after negotiation or otherwise.